Ad hoc Meeting of Interim Commission Council of the UNDP/GEF YSLME Phase II Project

Shangri-la Hotel, Qingdao, PR China
15-16 July 2019

Annotated Provisional Agenda

D A Y 1

13:30-14:00  REGISTRATION

14:00-14:20  1.0  OPENING OF THE MEETING

The Project Manager will open the meeting and welcome participants. (please refer to UNDP/GEF/YS/ICC/inf.1 for list of participants)

The representative from PR China, RO Korea and UNDP will be invited to make opening statements.

14:20-14:30  2.0  ORGANIZATION OF THE MEETING

2.1  Election of Officers

The meeting will be invited to elect the Chair and Co-Chair. The Project Management Office (PMO) will serve as secretariat. The Project Manager turns over the chairmanship to the newly elected Chairperson.

2.2  Adoption of Meeting Agenda

The Chairperson will invite the Secretariat to introduce the agenda and meeting documents. Participants are advised to bring their own hard copies of the meeting documents. (reference documents: UNDP/GEF/YS/ICC.ah1/1, UNDP/GEF/YS/ICC.ah1/2 and UNDP/GEF/YS/ICC.ah1/inf.2)

The meeting will adopt the agenda taking into consideration of comments from the floor.
Establishment of the Regional Ocean Governance Mechanism for the YSLME

3.0 Report on the Feasibility Study of Establishing A Regional Ocean Governance Mechanism for the YSLME, Grandview Institution

The Chair will invite the consulting firm Grandview Institution to introduce the process and results of study on options for a regional ocean governance mechanism for the Yellow Sea. The meeting will be invited to discuss and agree on the framework of the governance mechanism, i.e. overarching considerations, title of the mechanism, vision and mission statements, participation of DPR Korea. (reference document: UNDP/GEF/YS/ICC.aht/3)

COFFEE BREAK

Establishment of the Regional Ocean Governance Mechanism for the YSLME (Continuation)

3.2 Basic instruments on establishment of the YSLME governance mechanism

The Secretariat will be invited to introduce the report prepared and revised by Ocean Governance Specialist in line with the decision of the ICC-3 focusing on the infrastructure of the regional ocean governance mechanism and institutional instruments to be prepared to institutionalize the mechanism. (reference document: UNDP/GEF/YS/ICC.aht/4)

ADJOURNMENT OF THE MEETING

WELCOME DINNER

Day 2

Establishment of the Regional Ocean Governance Mechanism for the YSLME (Continuation)

3.3 YSLME Trust fund

The Secretariat will be invited to introduce the proposal for the establishment of the YSLME Trust Fund prepared and revised by the Financing Specialist in line with the decisions of the ICC-3. The meeting will provide guidance on cost-sharing modalities to sustain the post-YSLME Project operation of the Secretariat of the YSLME governance mechanism including staff salary, and mobilization and use of trust fund to support implementation of actions of the updated YSLME SAP. (reference document: UNDP/GEF/YS/ICC.aht/5)

3.4 Establishment of the Joint Task Force on Governance and Financial Mechanism
The Secretariat will be invited to introduce the revised TOR, composition and membership of the Joint Task Force on Governance and Financial Mechanism. The meeting is recommended to approve the TOR and nominees proposed by PR China and RO Korea. *(reference document: UNDP/GEF/YS/ICC.ah1/6)*

3.5 Workplan to institutionalize the regional ocean governance mechanism

The Secretariat will introduce the workplan to institutionalize the regional ocean governance mechanism for approval by the meeting. *(reference document: UNDP/GEF/YS/ICC.ah1/7)*

10:30-10:45 COFFEE BREAK

10:45-11:30 4.0 PROJECT PROGRESS REPORT

The meeting will invite the Secretariat to report on the status of implementation of project workplan 2019 and the feasibility of completing all planned activities in 2019. The meeting will be invited to discuss possible bottlenecks and improvement measures and measures to ensure implementation of the workplan. *(reference document: UNDP/GEF/YS/ICC. Ah1/8)*

5.0 PROJECT AUDIT AND TERMINAL EVALUATION

The meeting will decide on the timing of the audit proposed by the UNOPS and terminal evaluation proposed by the UNDP China Office. *(reference document: UNDP/GEF/YS/ICC.ah1/9)*

6.0 PROJECT CLOSURE PLAN

The Secretariat will introduce the project closure plan as a part of the project management manual of the UNOPS for consideration by all partners. *(reference document: UNDP/GEF/YS/ICC.ah1/10)*

11:30-11:40 7.0 OTHER BUSINESS

7.1 Time and venue of next meeting

11:40-12:30 8.0 ADOPTION OF MEETING REPORT

12:00 CLOSURE OF THE MEETING